



Submit a Post-Landing Nomination using CatchER

Table of Contents

- Conditions 1
- Applies to 1
- Requirements..... 2
- Instructions 2
- Fish Eye Helpline and Support 14
- Online Troubleshooting Guide for CatchER issues 14

Conditions

A post-landing nomination must be completed and submitted immediately upon weighing each consignment of rock lobster landed from the trip. An email generated by Fish Eye containing a receipt number and Consignment number will be sent to you. A record of the receipt number must be retained for a period of 5 years.

Note: If a master elects to use Fish Eye to make nominations they must complete the full process of pre-fishing, pre-landing and post-landing on Fish Eye for a particular trip.

If the nomination process is commenced on CatchER you cannot switch to Fish Eye Online to complete the process for any one trip. If this stage is commenced on a mobile device, the pre-fishing and post-landing trip nominations must also be completed using the same mobile device.

However, if the master commences the nomination process on Fish Eye and fails to receive a receipt number for any nomination then the master must make all nominations required for the trip using IVR and submit all records using the CDR and Holding Over books where appropriate.

All information previously recorded in the Holding Over book is required to be recorded in CatchER. This is captured under each individual session fished. Under the Management Plan, sessions must end before midnight on each day fished.

Applies to

MFL Holder	No
MFL Online Operator	No
Master	Yes
Receiver	No
Receiver Online Operator	No

Requirements

A pre-fishing and pre landing trip nomination has been completed on the same device with CatchER.

Instructions

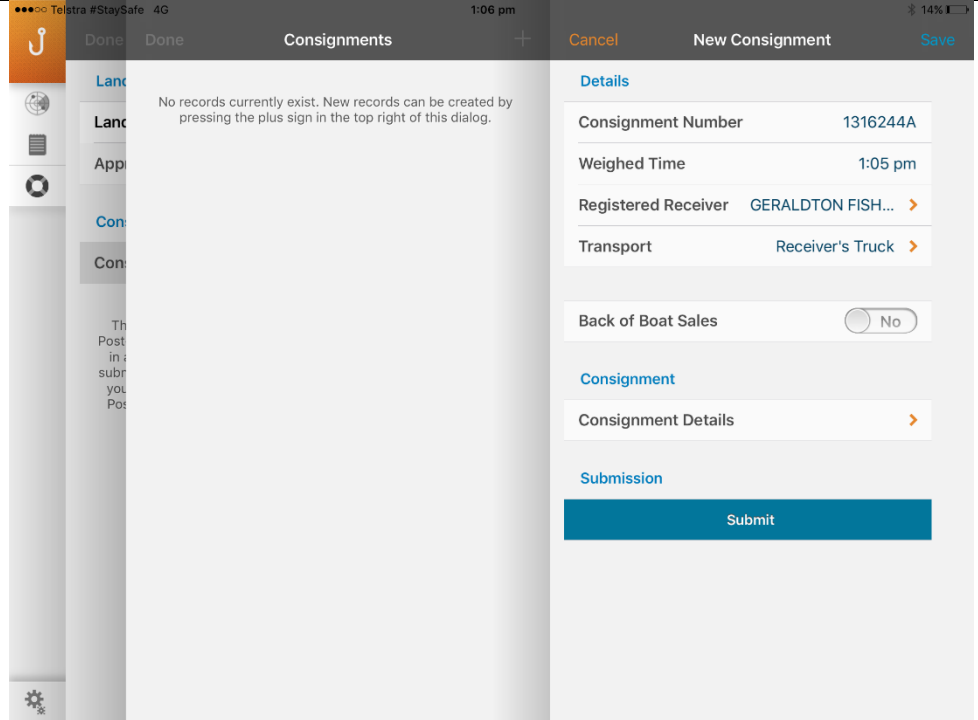
<p>1. Select the CatchER icon on mobile device.</p> <p><i>The Trips screen will display.</i></p>	
<p>2. Touch the trip record listed under In Progress to add the new post-landing trip record.</p>	
<p><i>The Post Landing screen displays.</i></p> <p>3. Update the following fields if required:</p> <ol style="list-style-type: none"> Landing Date Approved Landing Area <p>4. Touch the Consignments field to complete the details.</p> <p><i>The New Consignment screen displays.</i></p>	

The system will generate a consignment number.

5. Update the following fields if required:
- a) **Weighed Time**
 - b) **Registered Receiver**
 - c) **Transport**
 - d) **Back of Boat Sales**

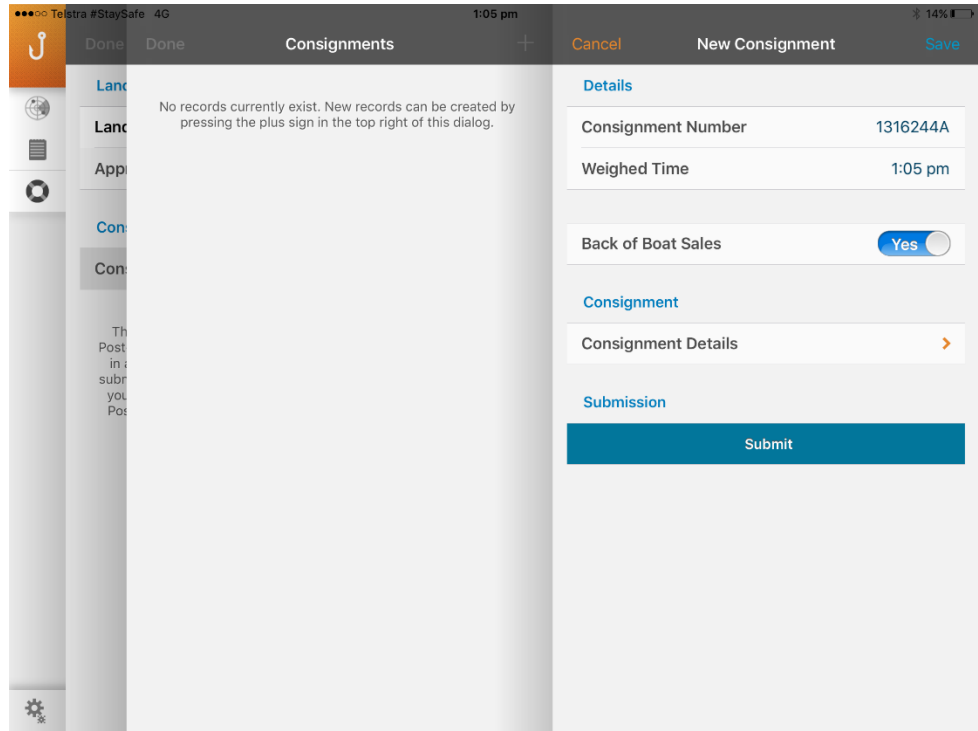
6. Touch the **Consignment Details** field to update.

The **Consignment Details** screen will display.

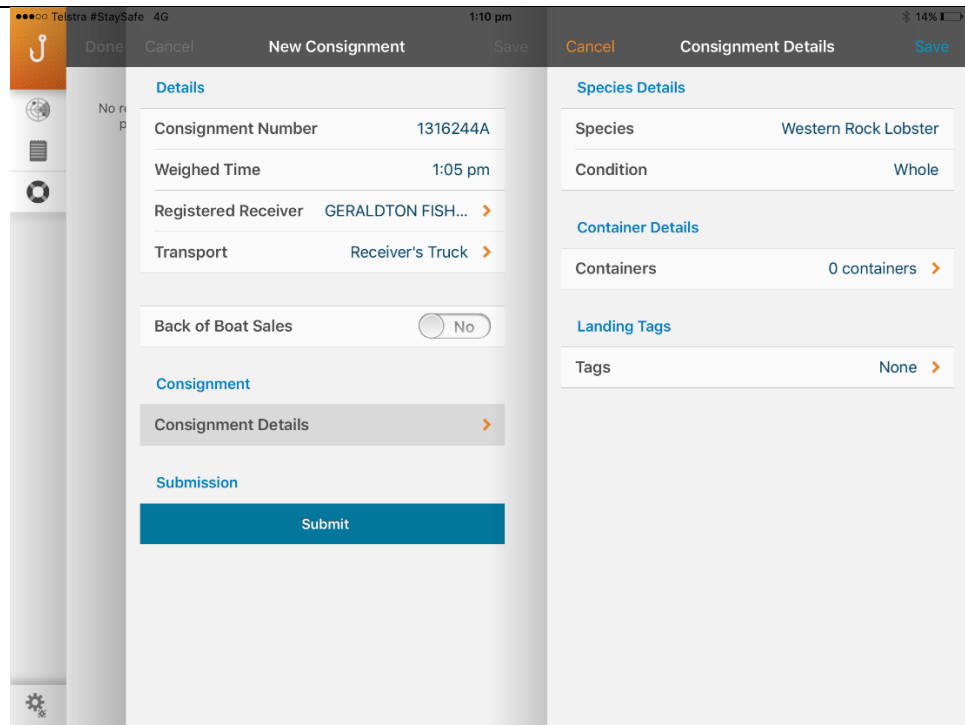


BACK OF BOAT SALES – SEE SECTION 28 to 29:

NOTE: If 'Back of Boat Sales' is 'Yes', this must be done first, as a separate consignment. Follow steps 5. To 21. To add a second consignment.



7. Touch Containers.

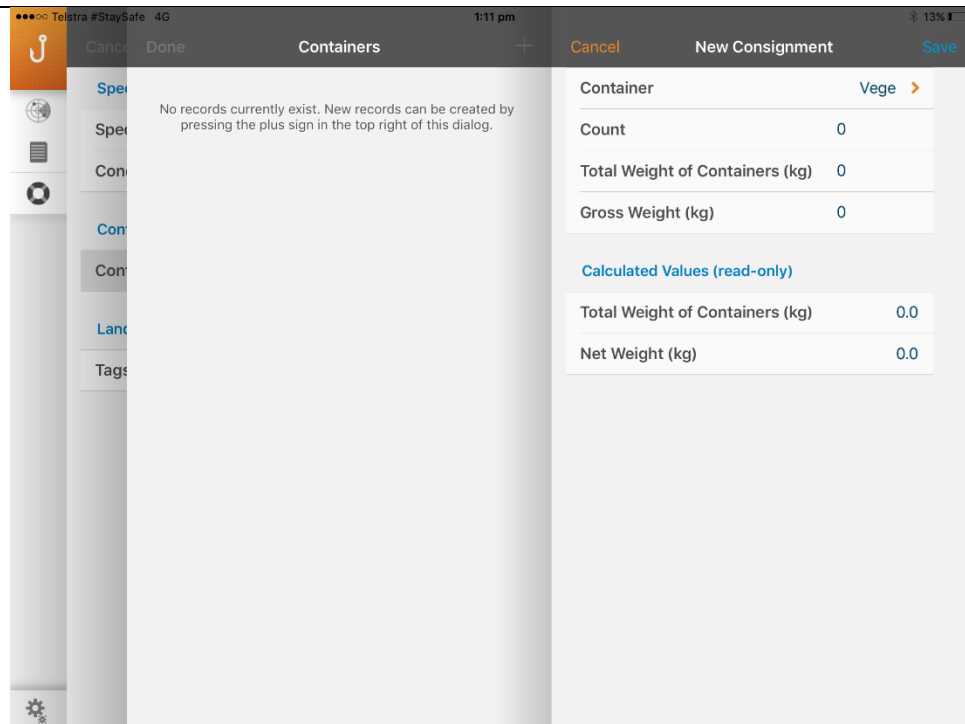


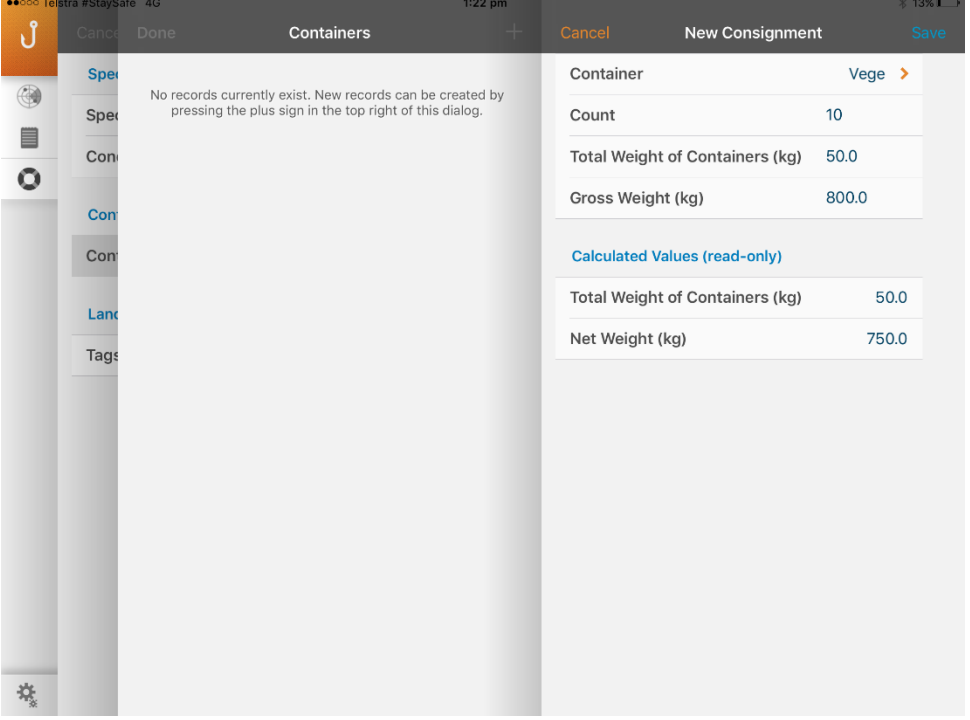

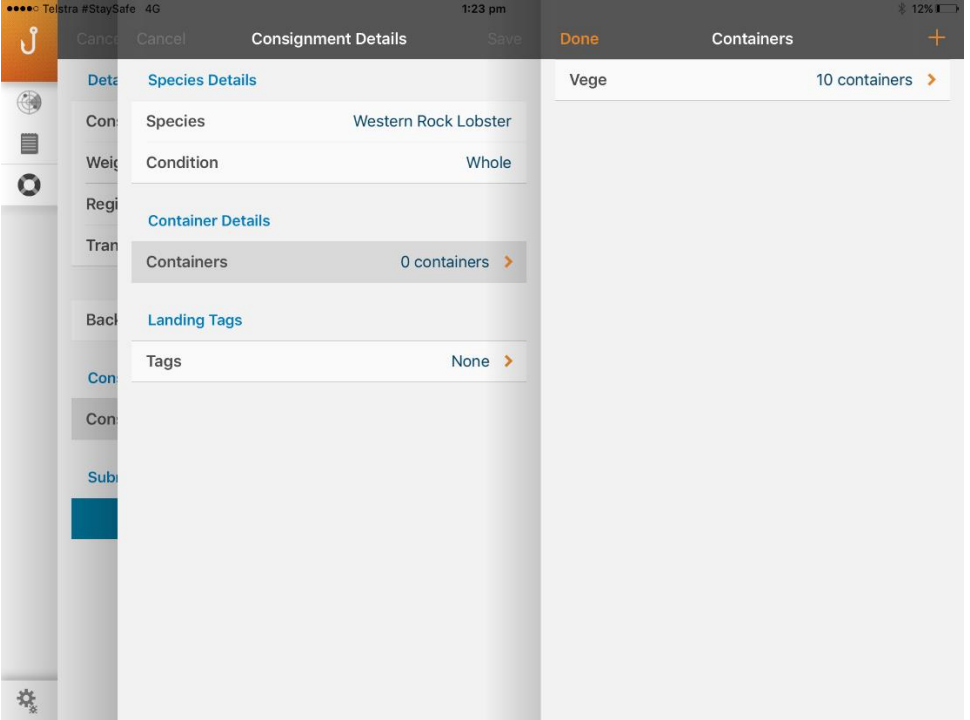
8. The **Container** field will have the first container (by alphabetical order) from your pre-defined container list in Settings. If you are using another container, touch the container field and select the appropriate container from the list. You can add containers to the list at any time.

9. Touch **Count** and enter the number of containers.

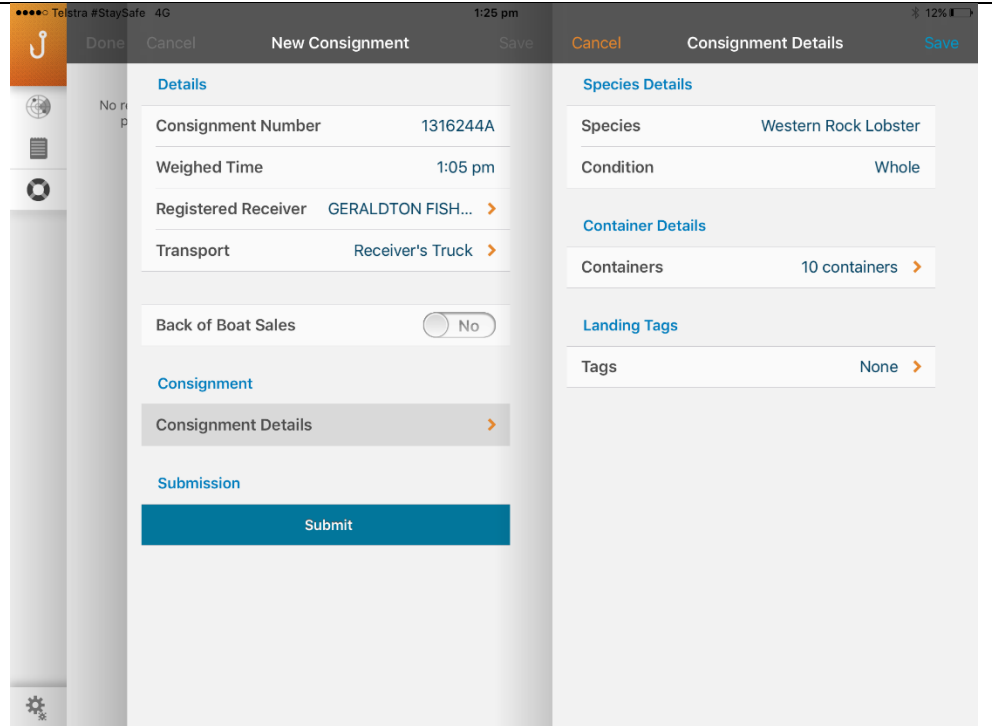
10. Touch **Total Weight of Containers (kg)** and enter the combined weight of all containers.

11. Touch **Gross Weight** and enter the total weight of



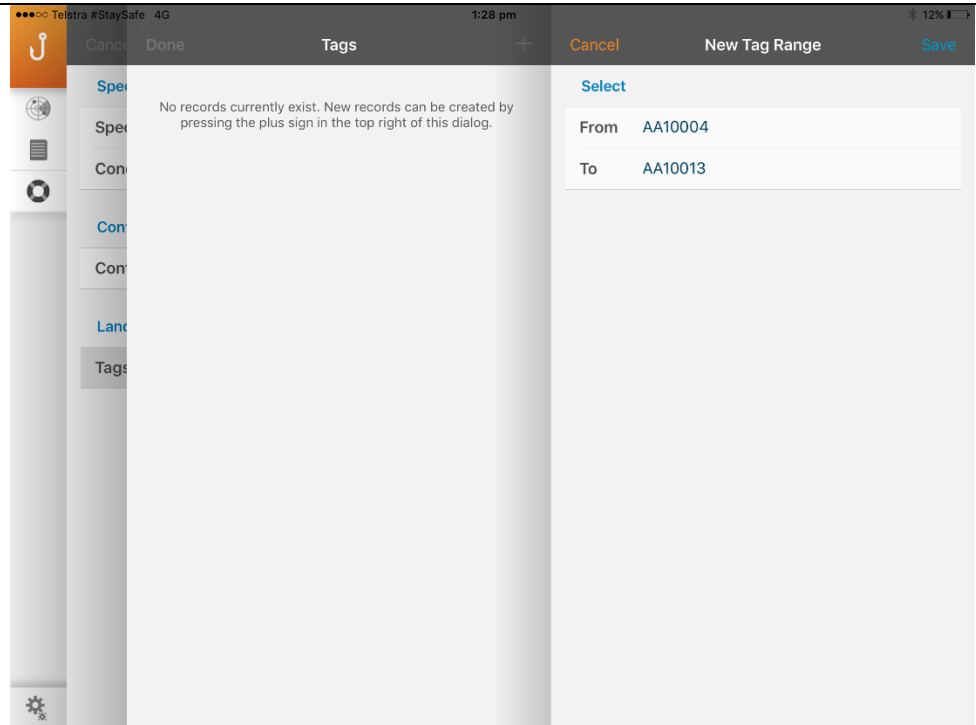
<p>the containers and lobster.</p>	
<p>When you select the Container and enter the Count the system will calculate and display the Total Weight of Containers (kg) in the Calculated Values (read only) section. You then decide what weight to enter the calculated total container weight in the New Consignment - Total Weight of Containers (kg) field.</p> <p>12. Touch the Save button.</p>	 <p>The Total Weight of Containers (kg) in the New Consignment section is not automatically calculated in case you have any odd weight containers you enter either the calculated weight or the total weight of the containers if they vary from the pre-set standard.</p>
<p>13. If you have used more than one type of container touch  to add details for that type otherwise touch Done.</p>	

14. Touch the **Tags** field




15. CatchER will allocate tag numbers from the pre-defined range based on the tag settings and the number of containers.

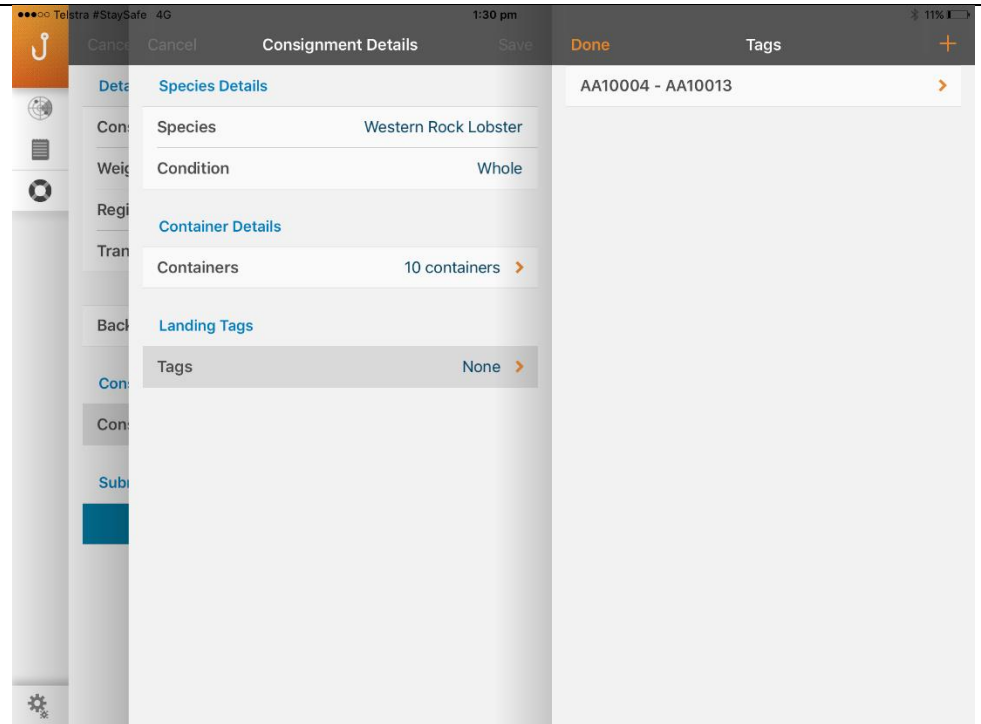
16. Touch **Save** if the numbers are correct otherwise you can manually enter the correct numbers and then touch **Save**.



***Note: check tag numbers allocated are correct.**

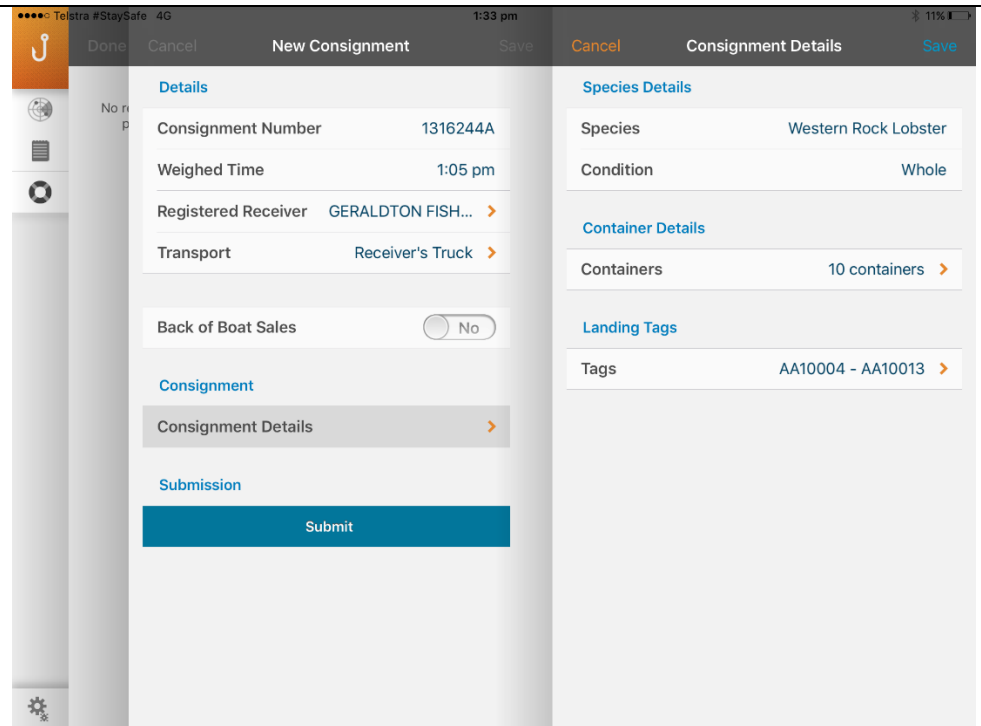
17. If you have used more than one tag range touch  to add details otherwise if the Tags details are complete touch **Done**.

If you have reached the end of the tag range and need to add another tag range to complete the consignment see the 'Adding a Tag Range during Consignment' guide.



18. Touch **Done**

19. Touch **Save**.



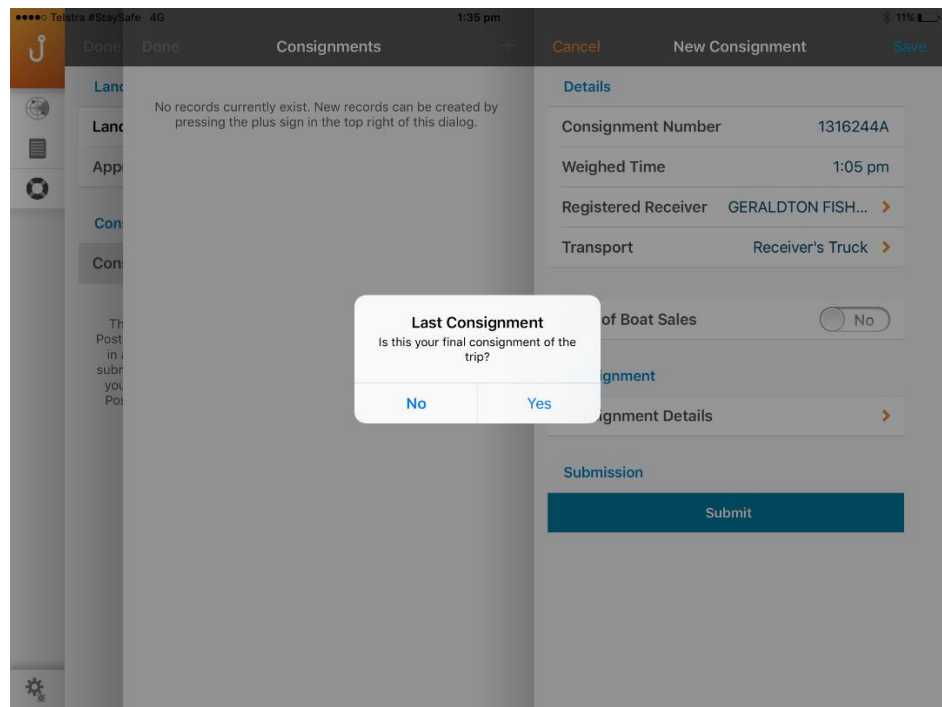
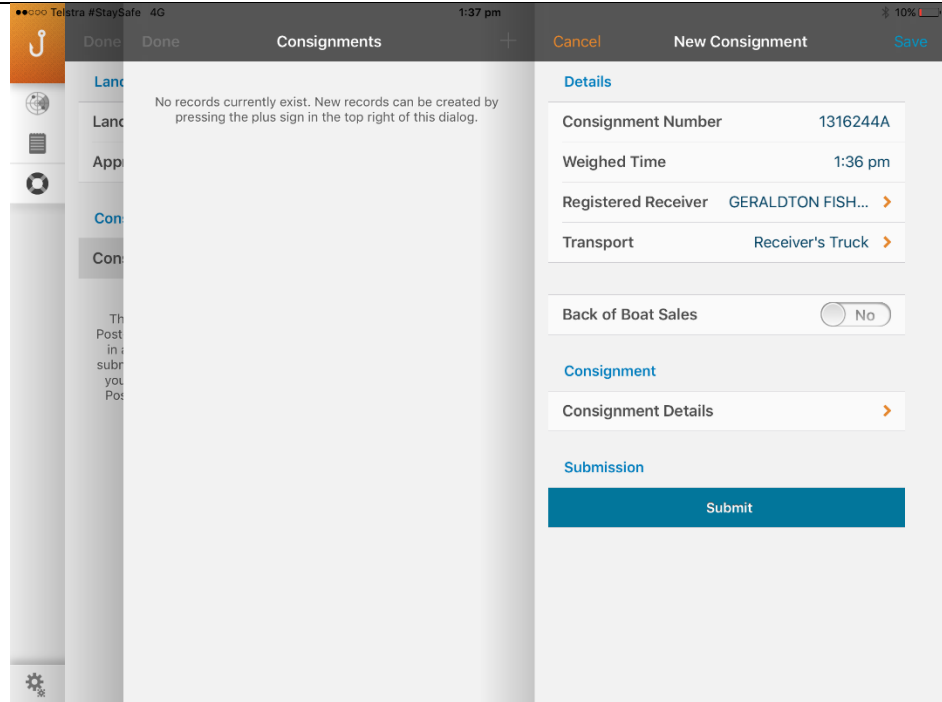
20. Touch **Submit**

A message box will open up to ask if this is your final consignment.

21. Select **Yes** or **No**.

*Whether you touch **Yes** or **No** the **Confirm Submission** page will display.*

*The difference is, if you touch **No** you will be given the opportunity to add details for another consignment by repeating steps 5 to 21. **You will need to add at least 2 consignments if landing back of boat lobsters and lobsters for a Registered Receiver.***



22. Scroll down in the **Confirm Submission** section and check the details.

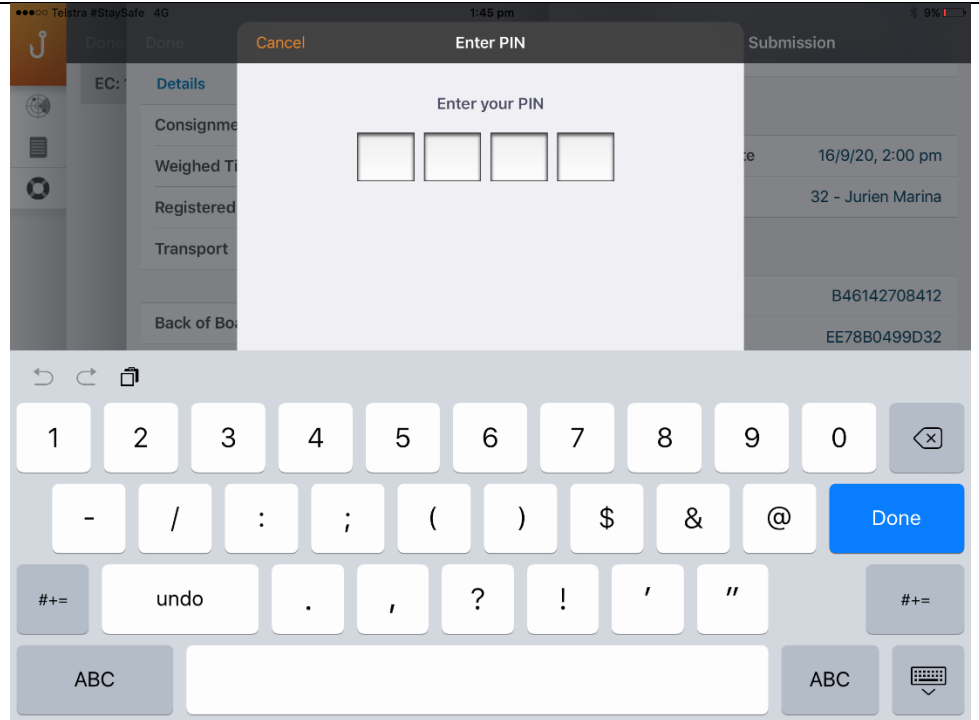
23. If the details are correct select **Yes** in the **Declaration** section to declare the information provided is true and correct.

24. Touch the blue **Confirm** button.

The Enter PIN screen displays.

The screenshot shows a mobile application interface for confirming a submission. The top status bar indicates the time is 1:43 pm and battery is at 9%. The app header shows 'Done', 'EC: 131624', 'Cancel', and 'Confirm Submission'. The left navigation pane has sections: 'Details' (with sub-items: Consignment Number, Weighed Time, Registered Receiver: GERALD, Transport, Back of Boat Sales), 'Consignment' (with sub-item: Consignment Details), and 'Submission' (with buttons: Submit, Delete). The right pane displays submission details: Condition: Whole, Container: Vege (5.0 kg), Container Count: 10, Gross Weight: 800.0 kg, Net Weight: 750.0 kg, Landing Tags: AA10014 - AA10023. Below this is 'Post-Landing Details' (Estimated Landing Date: 16/9/20, 2:00 pm; End Port: 32 - Jurien Marina), 'Receipt Numbers' (Pre-Fishing: B46142708412; Pre-Landing: EE78B0499D32), and a 'Declaration' section with the text 'I declare that the information I have provided is true and correct.' and a 'Certified' toggle set to 'Yes'. At the bottom are 'Confirm' and 'Cancel' buttons.

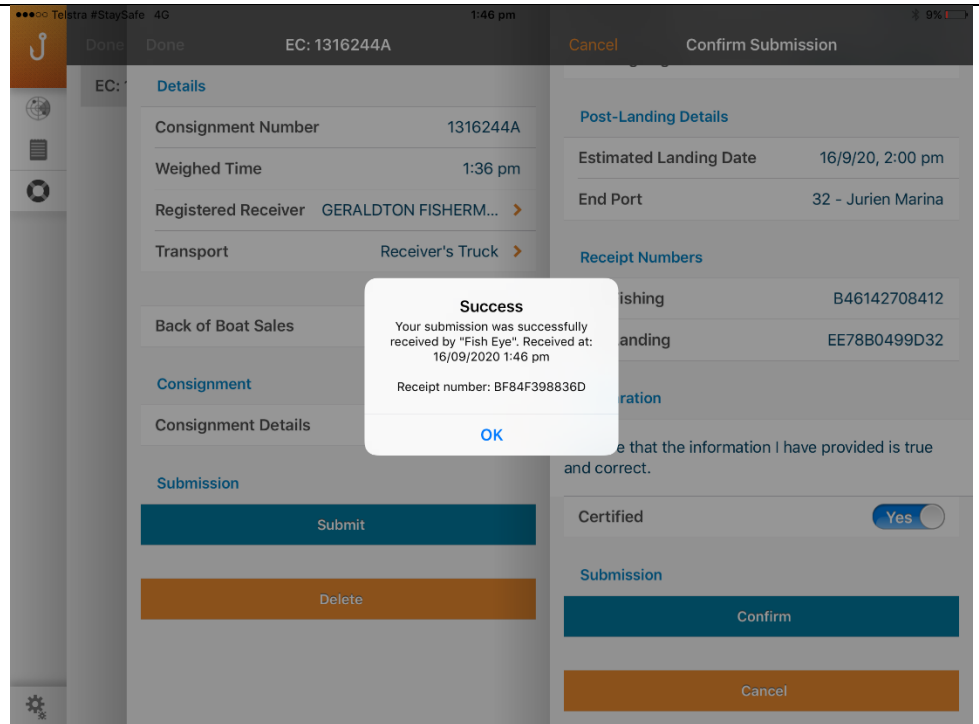
25. Enter your four digit CatchER PIN.



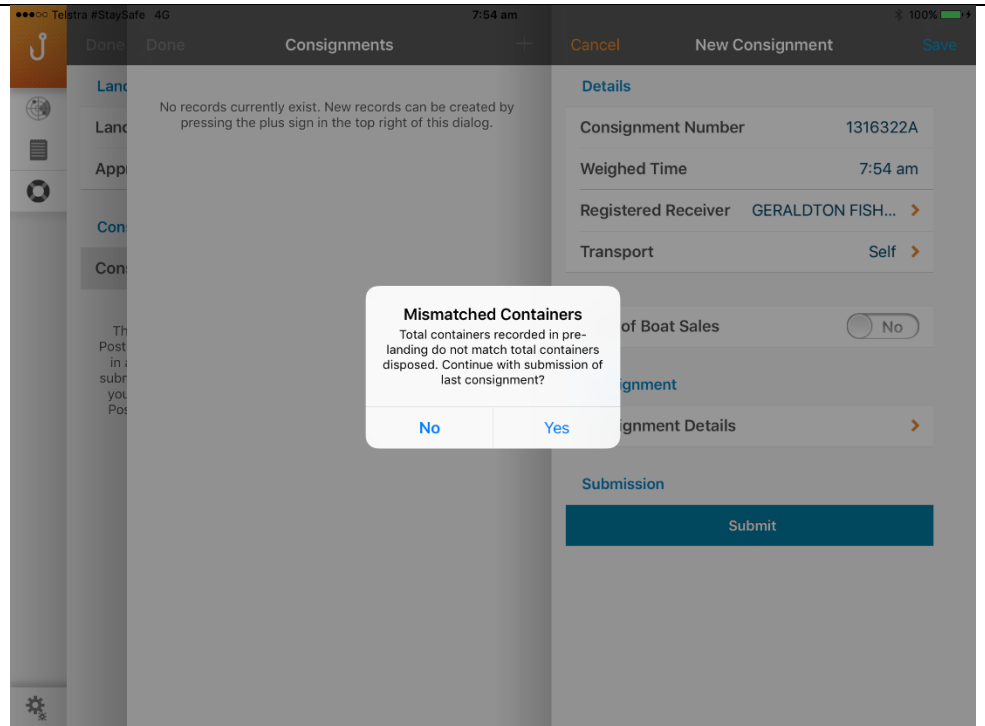
The information is submitted to Fish Eye and a **Success** message displays with a receipt number.


26. Touch the **OK** button to finish the Post-Landing return if there is only 1 consignment.

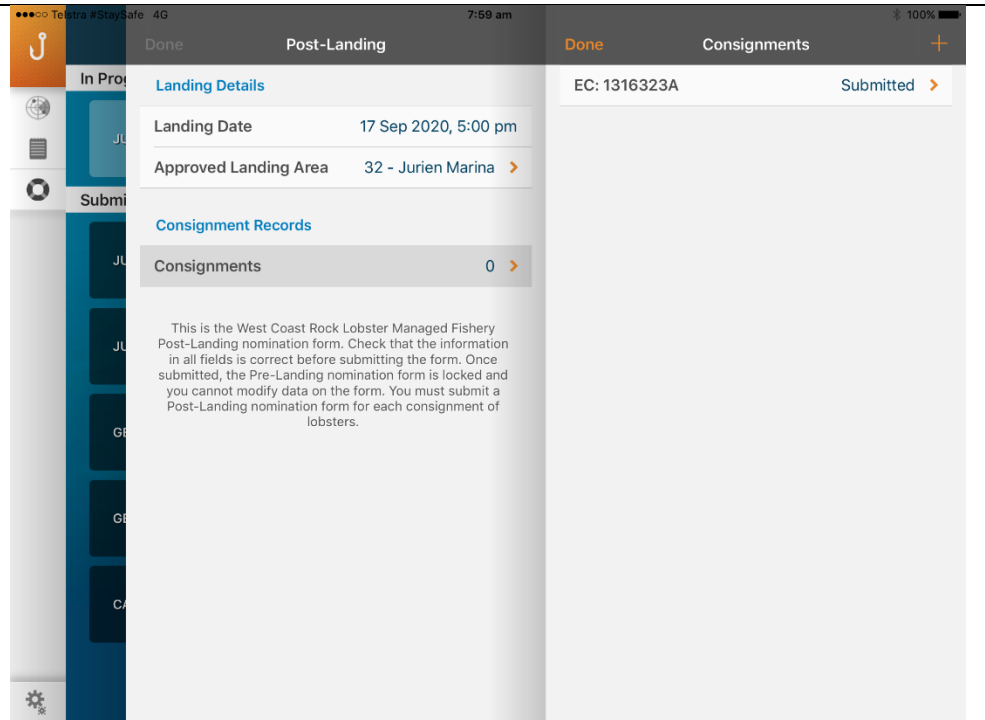
If you previously selected **No** for the question "Is this your final consignment for the trip?" a new screen will display to allow you to add consignments.



NOTE: You will receive this message if there is a mismatch in the number of containers recorded in pre-landing vs. the number of containers consigned in post-landing. In this case you need to check and fix the error.



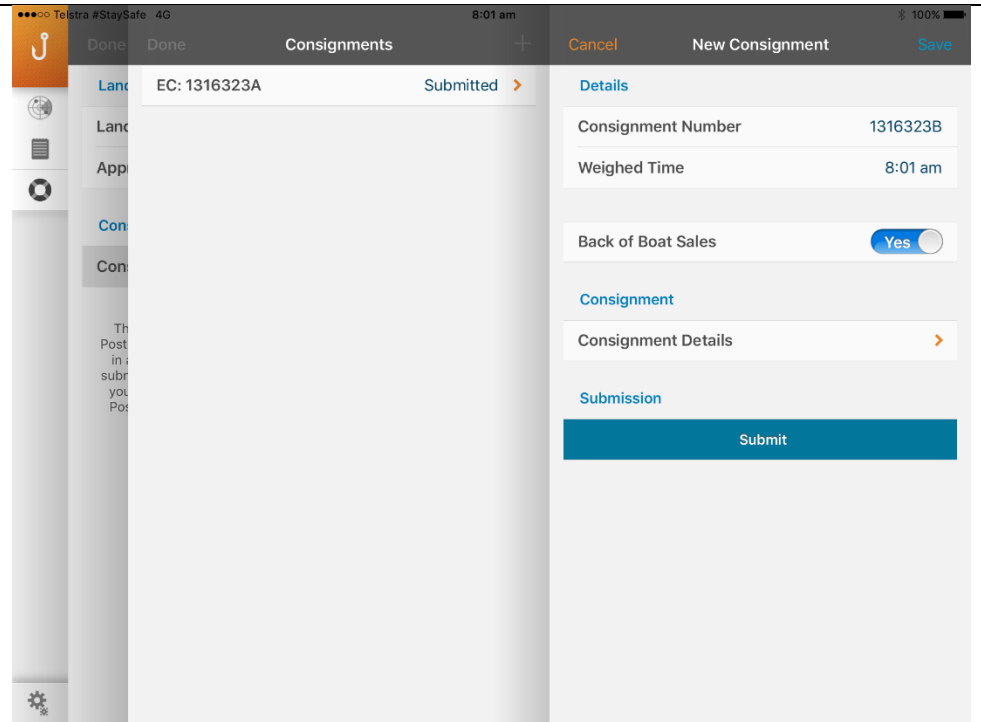
27. Touch the  to open the **New Consignment** screen.



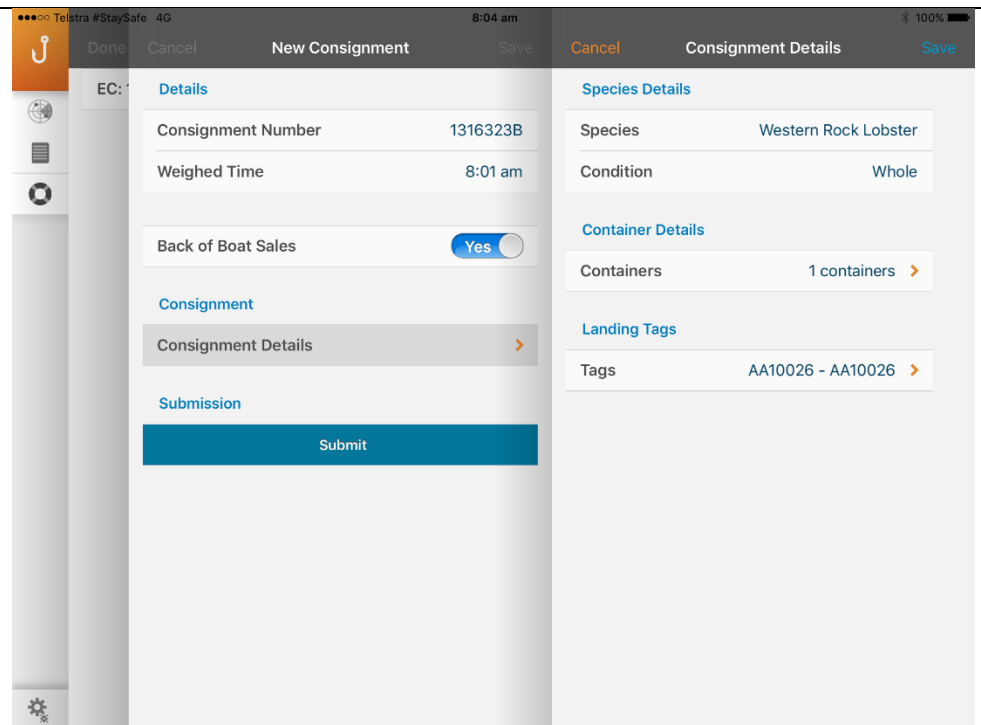
The system will generate a new consignment number.

28. Repeat steps 5 to 21.

***Back of Boat Sales example:**

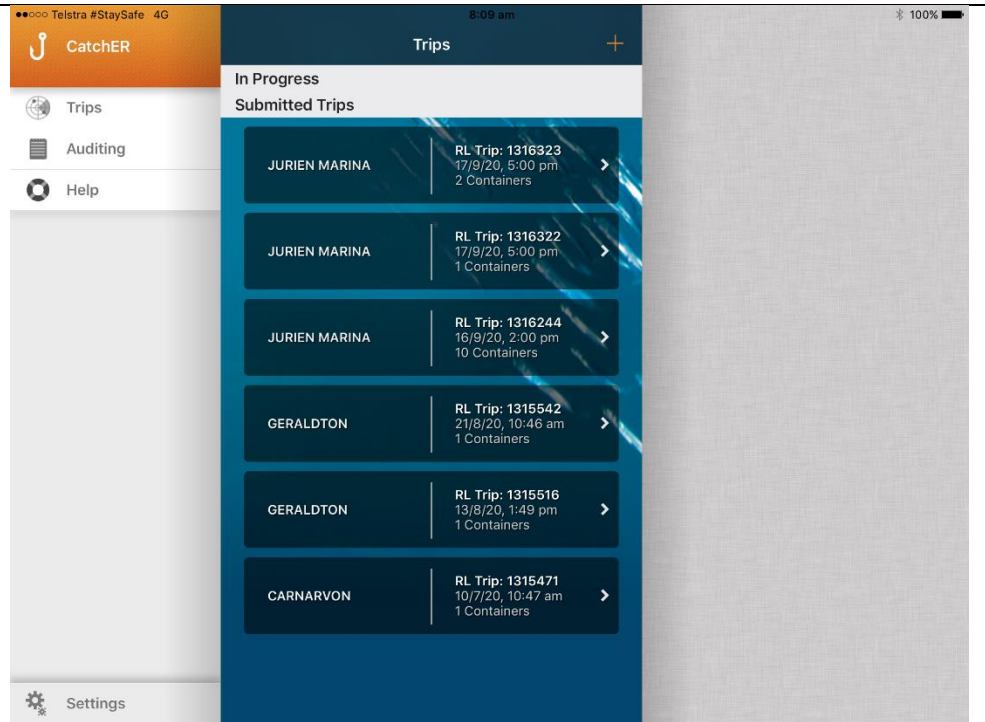


29. If you add a consignment for Back of Boat Sales you will need to record this as a separate consignment. If you are going make a consignment for Back of Boat Sales please record this first.



After all consignments have been submitted the **Trips** screen will display with the trip listed under **Submitted Trips**.

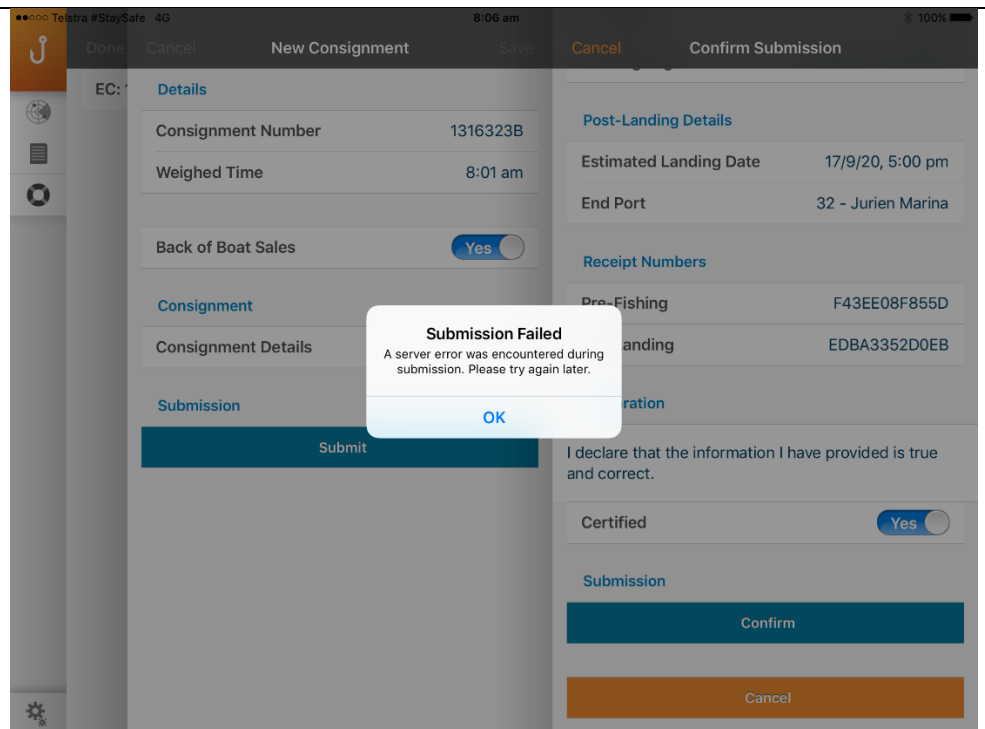
CatchER is ready to add a new trip.



If for some reason the submission fails try again (several times if necessary over a period of 10 minutes).

You could call the Helpline on 1300 550 763 for assistance.

If after 10 minutes you have not been able to successfully submit the post-landing return you will need to complete the full pre-fishing, pre-landing and post-landing nomination process by IVR and complete all the required CDR paperwork.



You will receive an email with a receipt

From: FishEye U. Notifications
Sent: Wednesday, 16 September 2020 1:47 PM

<p><i>number. A record of the receipt number must be kept for a period of 5 years. A nomination is not valid until the receipt number issued by Fish Eye is recorded.</i></p> <p>Refer to <i>View Submitted Trip Nominations</i> guide.</p>	<p>To: William Fisher Subject: Post-Landing Confirmation We have received your Post-Landing Nomination with the following details:</p> <p>MFL : 210001234</p> <p>Return Reference: 1316244</p> <p>Receipt Number: BF84F398836D</p> <p>Zone: C</p> <p>Number of Consignments: 1</p> <p>Consignment Details</p> <table border="1"> <thead> <tr> <th>Consignment Number</th> <th>Containers</th> <th>Net Weight</th> <th>Receiver</th> </tr> </thead> <tbody> <tr> <td>1316244A</td> <td>10</td> <td>750.0kg</td> <td>RLR1</td> </tr> </tbody> </table> <p>Total Net Weight of Western Rock Lobster: 750.0kg</p> <p>To view this and all of your returns, please log into Fish Eye.</p>	Consignment Number	Containers	Net Weight	Receiver	1316244A	10	750.0kg	RLR1
Consignment Number	Containers	Net Weight	Receiver						
1316244A	10	750.0kg	RLR1						
<p>End of instructions.</p>									

Fish Eye Helpline and Support

A dedicated Fish Eye and CatchER Helpline is in operation from 8.30am to 4.30pm, Monday to Friday. The Helpline will answer questions related to Fish Eye.

Email: Fisheye.Support@fish.wa.gov.au

Phone: 1300 550 763

Online Troubleshooting Guide for CatchER issues

An online troubleshooting guide is available on the Department of Fisheries [website](#).

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